

CITY OF BAKERSFIELD

Department of Human Resources 1600 Truxtun Avenue, Bakersfield, CA 93301, (661) 326-3773 <u>http://www.bakersfieldcity.us</u> INVITES APPLICATIONS FOR THE POSITION OF: CONSTRUCTION INSPECTOR I/II (OPEN) #01387

An Equal Opportunity Employer

<u>SALARY</u>

Construction Inspector I: \$4,494.19 - \$5,476.12/Month Construction Inspector II: \$5,191.68 - \$6,310.89/Month

ISSUE DATE: 10/8/20

FILING DEADLINE: 10/22/2020 by 1:00 PM Pacific Time

THE POSITION: Construction Inspector I & II - perform detailed inspection of Public Works construction projects; interpret plans and specifications to ensure contract compliance; prepare and recommend change orders and cost estimates. **Construction Inspector I** is the entry level class in this series. Initially under close supervision, incumbents learn proper inspection techniques and perform a variety of duties involving the inspection of construction projects. This class is alternately staffed with Construction Inspector II and incumbents may advance to the higher level after gaining experience and demonstrating proficiency which meet the qualifications for the higher level class. **Construction Inspector II** is the skilled, working level class in this series. Under general supervision, incumbents perform the full range of assigned duties and assist in the orientation and training of the lower level class.

REPRESENTATIVE DUTIES: Construction Inspector I & II - Inspect a variety of Public Works construction and street maintenance projects, such as, sidewalks, structures, driveways, sewer mains, and lateral installations, curbs and gutters, retaining walls, earthwork, street excavation and patchwork, and drainage facilities to determine compliance with contract standards and specifications, State laws, and local ordinances; may inspect major architectural and engineering projects; interpret construction plans and specifications; prepare and make recommendations on change orders; prepare cost estimates; maintain necessary records of daily operations including man-hours, equipment hours, and materials on site; meet and confers with representative of utility companies, contractors, engineers and other public agencies regarding construction plans and specifications; answer citizen complaints and requests for information; make on-site safety and accident investigations, and posts locations scheduled for repair; may perform duties on a survey party for construction survey projects.

<u>MINIMUM QUALIFICATIONS</u>: Applications will be accepted <u>only</u> from those applicants who <u>clearly demonstrate on the</u> <u>City APPLICATION AND SUPPLEMENTAL QUESTIONNAIRE</u> that they have the following:

CONSTRUCTION INSPECTOR I:

- Graduation from high school or GED equivalent: <u>AND</u>
- Two (2) years of experience in sub-professional engineering work including construction inspection, design drafting, design, engineering calculations, surveying, soils lab testing, or related area; **OR**
- Two (2) years of college including engineering-related courses <u>AND</u> one (1) year experience as an Engineering Technician <u>OR</u> an Engineering Aide II

CONSTRUCTION INSPECTOR II:

• In addition to the above, must have an additional two (2) years of experience at a level equivalent to the City's Construction Inspector I class

CONSTRUCTION INSPECTOR I & II:

• Possession of a valid California Class "C" Driver's License.

OTHER MINIMUM QUALIFICATIONS: Knowledge of: laws, statutes, and ordinances governing engineering construction project; common engineering construction methods; proper use of transits and levels; surveying principles and practices; proper usage of construction materials and equipment; safe work practices; mathematics. **Ability to**: analyze and interpret complex engineering construction plans and specifications; make quantity calculations and prepare estimates; inspect common engineering construction; enforce and interpret regulations with firmness, tact, and impartiality; establish and maintain effective working relationships with contractors, property owners, and the public; work independently in the field. **Physical or Special Working Conditions:** Must be willing to work out doors in all weather conditions.

EXAMINATION (WEIGHTED: 100%) The method of examination may include one or more of the following: written exam; oral exam; evaluation of education, training, experience or other qualifications as shown by the application; or by other information submitted; or by the record; questionnaires submitted to references; or any other appropriate measure of fitness. A minimum passing score of 70% is required. <u>NOTE: Admission to the examination(s) may be limited to those applicants who demonstrate the best combination of qualifications. Applicants possessing the minimum qualifications are not guaranteed admittance to the Examination. <u>Employment applications must be properly completed in accordance with instructions on face of application form. All pertinent information needed to determine that the applicant meets the minimum qualifications must be shown on the City application, supplemental questionnaire and resume otherwise, the application will be rejected. Resumes will not be accepted in lieu of completed application.</u></u>

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT: http://www.bakersfieldcity.us OR City Hall – North, 1600 Truxtun Avenue, Bakersfield, CA 93301 EXAM #01387 CONSTRUCTION INSPECTOR I/II IF *

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- * 1. Do you have a High School diploma or G.E.D?
 Yes No
 - 2. Do you have at least two (2) years of experience in sub-professional engineering work including construction inspection, design drafting, design, engineering calculations, surveying, soils lab testing, or related area?
 Yes No
 - 3. If you answered "yes" to question #2, briefly describe your related experience demonstrating at least two (2) year of experience. Please demonstrate this experience in your application.

- 4. Do you possess two (2) years of college including engineering related courses AND one (1) year experience as an Engineering Technician or an Engineering Aide II.
 Yes W
- 5. If you answered "yes" to question #4, briefly describe the related college courses and/or experience in the required fields. Please demonstrate this experience in your application.
- 6. I possess a valid California Class "C" driver's license. [¬]Yes [¬]No

* Required Question